

# Eastwood Before and After School

## NEW 2020 Term 3 Extra-Curricular Activity Permission Form

*This permission form meets the relevant regulatory and compliance requirements as outlined in the Education & Care Services National Regulations Part 4.2-Division 6-99 & Part 4.7-Division 1- Subdivision 1-158 & 160.*

Child's Full name:

Child's Year:

Activity attending:

*Please fill out an individual form for each activity as required.*

Activity Location/Address:

☐ Onsite

☐ Offsite

Name & contact number of person(s) taking the extracurricular activity:

When will they be absent from the centre?

Date starting:

☐ One off event

☐ Weekly

☐ Other

☐ Mon

☐ Tues

☐ Wed

☐ Thurs

☐ Fri

Absent from: \_\_\_\_\_ am/pm

☐ Returning at: \_\_\_\_\_ am/pm

☐ Not returning

### Parent/Guardian Permission

- ☐ I accept that EBASCC educators are happy to remind my child(ren) to attend the extra curricular activity but will not be held responsible if my child does not go when reminded.
- ☐ Extra-curricular drop offs and pickups stop at 5:30pm due to staff ratios.
- ☐ If for some reason there is inadequate staff at the centre, parents will be informed and other arrangements of taking the children out of school grounds will need to be organised.
- ☐ Our insurance policy only allows EBASCC staff to drop off and pick up children between the Fire Station on Rowe Street and the NAB Bank on Rowe Street.
- ☐ I accept that my child(ren) attending and travelling to and from activities during an OOSH session will not be under the supervision of the EBASCC staff.
- ☐ I understand that EBASCC staff are not responsible for my child whilst they are absent from the OOSH centre.
- ☐ I accept that if I collect my child directly from the extra-curricular activity when they would usually return to EBASCC I need to notify the centre that they will not be returning and sign them out.
- ☐ I understand EBASCC is not responsible for lateness or missed in delivery of the child/ren as our priority is the children at the centre.
- ☐ I agree to **pay \$5 per sessions/** per child for extracurricular activities, not including GST.
- ☐ I agree to pay upfront for the remaining weeks of the term.

Name Parent/Guardian \_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_\_

*Office use only:*

Date received:

Received By:

Other:

Date records updated:

Updated by:

## **Extracurricular Activities**

### **Increase Fee for Extracurricular Activities drop off/ pick up service**

Please read the below information in regards to changes of Extracurricular drop off/pick up service. In the previous Parent Committee Meeting, the Committee agreed to an increase of \$5 (excluding GST) per session/per child for extracurricular activities drop off/ pick up service. This is due to staffing costs within EBASCC to provide the service is in excess of around \$34,000 per year and the addition of one out-of-ratio staff for occasion where only child needs to be escorted to Extracurricular for child protection safety therefore the increased of the \$5 per session is agreed by the Committee and will be commenced from Term 4, 2019. This fee will be reviewed every term and will change without notification.

- This will also be an additional unsubsidised cost. The fee is payable for every session per term, even if it is cancelled by the service provider /families, due to unforeseen circumstances.
- Parents are to sign the extra-curricular activity permission form beginning of each term, any changes of the session after the initial activities (time/ adding) will occur a \$10 admin fees (per child per session).
- EBASCC is not responsible for lateness in delivery of the child/ren as our priority is the children at the centre.
- No drop offs and pickups after 5:30pm due to the staff-to-child ratio.
- EBASCC educators are happy to remind child/ren to attend the extracurricular activity but will not be held responsible if my child does not go when reminded.
- If for some reason there is inadequate staff at the centre, parents will be informed and other arrangements of taking the children out-of-school grounds will need to be organised by the parent.
- Our centre insurance policy only allows EBASCC staff to drop off and pick up children outside of Eastwood Public School between 269 Rowe St (Fire Station) and 163 Rowe Street (NAB Bank).
- Parent's need to understand that EBASCC staff are not responsible for the child/ren whilst they are absent from the centre. This time, is the responsibility of the Provider.
- If parents collect the child/ren directly from the extra-curricular activity when they would usually return to EBASCC, they need to notify the centre that they will not be returning and sign them out.
- If parents come to the centre to collect a sibling, the parent is responsible to pick up the child from the extracurricular activity.
- There will be no extracurricular drop off/pick up service during vacation care or pupil free day due to the staff to child ratio.

Thank you all for understanding, Extracurricular Service is an additional service we provide to the families out of generosity.

As we are not for profit organization run by a parent committee, our priority is to provide care and recreation for school aged children before and after school and throughout the school holidays.